



The Wyatt Trust - Privacy Collection Statement

Your privacy is important to us

The Wyatt Trust is (Wyatt) committed to protecting your privacy. In accordance with the privacy legislation, we comply with the Australian Privacy Principles (APP) in the Privacy Act 1988 (Cth) in relation to our handling of your personal information.

Your personal information

The type of personal information we hold about you depends on your relationship with us and the extent to which you have accessed the assistance we provide. All information will be collected in accordance with this privacy statement or as otherwise prescribed by the APP.

If your personal information is not provided

If you do not provide us with all of the information we request, we may be unable to assist you.

How we use your personal information

The purpose of collection of this personal information is to enable Wyatt staff to determine your eligibility for assistance and to help us understand any benefit you may have gained from that assistance. In the case of general grant applications, or where assistance is through a Wyatt partner organisation, the information is provided by a referrer (*eg support worker, social worker*) who makes the application on your behalf.

When we may disclose your information

We may disclose your personal information to our staff, Board, agents, contractors or service providers who act or provide their professional services to us. The identity of these agents, contractors and service providers may change from time to time. In general, the types of persons or organisations your information may be disclosed to are:

- Parties whom we are permitted, authorised or required by law or the APP to disclose your information;
- Partner organisations and referrers including support workers and social workers from a human service group or agency who make your application;
- Financial counsellors;
- Our contracted service providers, research providers and our cloud hosted software systems' operators and their agents; and
- Suppliers of goods and services being provided to you in accordance with your application.

You can access your personal information

You may request access to the personal or sensitive information that we hold about you at any time through your referrer or agency (although under the APP some requests may be denied in some circumstances). All requests should be made in writing to your referrer or agency.

Would you like more information?

You can visit Wyatt website - www.wyatt.org.au - or email admin@wyatt.org.au or call 82240074. We can provide you with a detailed copy of our privacy policy. Your referrer or agency may also be able to assist with the information you need.

Approved: 5/1/21



Consent Statements on Application Forms

Financial Assistance and Education Grants

I hereby apply to The Wyatt Trust for financial assistance. I give my consent to the referring agency or person to provide further information, if required, to The Wyatt Trust for consideration of this application.

I understand that details of any previous financial assistance from The Wyatt Trust received by myself or any member of my family may be disclosed to the referring person/agency at the time of this application in the process of determining my eligibility.

I confirm that I have been provided with The Wyatt Trust - Privacy Collection Statement and acknowledge the contents therein.

I understand that notification of the approval or refusal of this application for financial assistance will be given to the referring person or agency. I understand that it is the policy of The Wyatt Trust to pay financial assistance, if granted, direct to creditors or service providers and make such payment arrangements with them as is deemed necessary.

I declare that to the best of my knowledge the information herein is true and correct.

Respite Grants

I hereby apply to The Wyatt Trust for assistance.

I give my consent to the referring agency or person to provide further information, if required, to The Wyatt Trust for consideration of this application. I understand that details of any previous assistance received by myself or any member of my family may be disclosed to the referring person or agency at the time of this application in the process of determining my eligibility.

I confirm that I have been provided with The Wyatt Trust - Privacy Collection Statement and acknowledge the contents therein.

I declare that to the best of my knowledge the information herein is true and correct.

Referrer Declaration (required where a consent form is not submitted by the applicant)

The person/s in whose name this application is made has/have provided consent for their personal information, as provided in this application and accompanying documents, to be provided to The Wyatt Trust for the purposes of determining their eligibility for assistance.

I confirm that I have provided the person/s in whose name this application is made with The Wyatt Trust - Privacy Collection Statement and they acknowledge the contents therein.

I confirm that the person/s in whose name this application has been submitted understands that the notification of the approval or refusal of this application for financial assistance will be given to the referring person or agency.

I hereby declare that the information contained in this application is, to the best of my knowledge, true and correct.

Approved: 5/1/21