



## **The Wyatt Trust - Grant Applicant Privacy Statement**

### **Your privacy is important to us**

The Wyatt Trust is committed to protecting your privacy. In accordance with the privacy legislation, we comply with the Australian Privacy Principles (APP) in the Privacy Act 1988 (Cth) in relation to our handling of your personal information.

### **Your personal information**

The type of personal information we hold about you depends on your relationship with us and the extent to which you have accessed the assistance we provide. All information will be collected in accordance with this privacy statement or as otherwise prescribed by the APP.

### **If your personal information is not provided**

If you do not provide us with all of the information we request, we may be unable to assist you.

### **How we use your personal information**

The purpose of collection of this personal information is to enable The Wyatt Trust staff to determine your eligibility for assistance and to help us understand any benefit you may have gained from that assistance. In the case of general grant applications, or where assistance is through a Wyatt Trust partner organisation, the information is provided by a referrer (eg support worker, social worker) who makes the application on your behalf.

### **When we may disclose your information**

We may disclose your personal information to our staff, Board, agents, contractors or service providers who act or provide their professional services to us. The identity of these agents, contractors and service providers may change from time to time. In general, the types of persons or organisations your information may be disclosed to are:

- Parties whom we are permitted, authorised or required by law or the APP to disclose your information
- Partner organisations and referrers including support workers and social workers from a human service group or agency who make your application
- Financial counsellors
- Our contracted service providers, research providers and our cloud hosted software systems' operators and their agents and
- Suppliers of goods and services being provided to you in accordance with your application.

### **You can access your personal information**

You may request access to the personal or sensitive information that we hold about you at any time through your referrer or agency (although under the APP some requests may be denied in some circumstances). All requests should be made in writing to your referrer or agency.

### **Would you like more information?**

You can visit The Wyatt Trust website - [www.wyatt.org.au](http://www.wyatt.org.au) - or email [admin@wyatt.org.au](mailto:admin@wyatt.org.au) or call 82240074. Your referrer or agency may also be able to assist with the information you need.

## Consent to Provide Information

**Privacy**

Wyatt requires personal information about the grant applicant (individual or family) in order to assess a grant application made on the applicant's behalf. The information is collected in accordance with Wyatt's Privacy Statement. Please provide or explain this statement to the applicant, and seek their verbal consent to release their personal information to Wyatt, prior to commencing an application.

[Get The Wyatt Trust Privacy Statement](#)

I have provided the applicant(s) with a copy of The Wyatt Trust Privacy Statement and/or have explained the privacy provisions of the Statement to them  Yes  No

I have obtained the consent of the applicant(s) in accordance with The Wyatt Trust Privacy Statement, to provide the information contained in this application  Yes  No

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### Legals

By ticking the box below I hereby declare that:

- The information provided to The Wyatt Trust is to the best of my knowledge, true and correct.
- The person(s) to whom this information relates has/have provided express consent for:
  - Their personal information, as provided in this record and accompanying documents, to be provided to Wyatt for the purposes of determining their eligibility for assistance and reporting;
  - Wyatt to discuss this information and any previous Wyatt assistance with the agency submitting this information on their behalf;
  - The referring agency or person to provide further information if required to Wyatt.
- The person(s) to whom this information relates also understands that:
  - They may not be eligible for further Wyatt assistance for a minimum of three years from the date of this grant.

I declare